

Food Stand Information

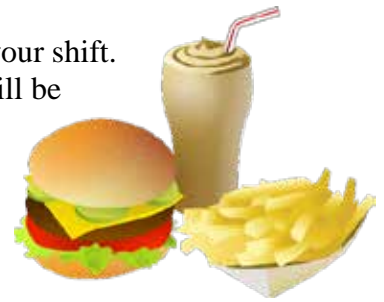
Listed below are the guidelines the members and leaders are asked to follow. **Thank you** to everyone that is helping to make this a successful fundraiser. More volunteers are needed to fill shifts or the food stand may have to open later or close earlier than normal. Please check your email for the shift sign up information that was emailed to all families.

§ Remember to sign in at the beginning of your shift and sign out at the end of your shift.

§ Hats must be on—with hair tied back. Bring a hat from home or paper hats will be provided for you.

▪ Wear clean and appropriate clothing. Looking neat is important.

- Ø For safety and sanitation reasons, there will be **no sleeveless shirts/tank tops/muscle shirts allowed in the kitchen**. All shirts must have some type of short or long sleeve (extra t-shirts will be available if somebody needs one).
- Ø For safety and sanitation reasons, **all shoes worn in the kitchen must be closed toe and heel**. Tennis shoes with a back are the preferred footwear. No crocs, flip flops, or sport sandals with any openings will be allowed. (extra socks and shoes will be available if somebody needs a pair).
- Ø If working in the barn before your food stand shift, be sure to change clothes and wash hands/arms thoroughly before entering the food stand.



▪ Wash hands with soap and water for at least 20 seconds before entering the food stand or handling food. Properly dry your hands.

▪ Follow food safety guidelines shared by the food stand supervisors while working!

▪ If somebody is showing signs of illness (persistent coughing, nausea, etc.) they are asked to not work in the food stand.

WI 4-H COVID Policy - for all Extension programs, we ask that individuals who are not fully vaccinated, including all youth under 12, wear a proper-fitting mask indoors.

- In **counties where there is substantial or high transmission**, it is strongly recommended that all individuals (regardless of vaccination status) wear a mask when indoors.
- In general, people do not need to wear masks when outdoors.
- All individuals are encouraged to wear a mask in any program setting, indoor or outdoor, if they are more comfortable doing so.
- Although these are recommendations for all youth programs, in some circumstances masks may be required for programs (for example where youth are particularly vulnerable.) Accommodations for individual health situations can also be requested.
- While there is no limit on size of indoor or outdoor gatherings, maintaining 6 feet of physical distance from individuals outside your immediate household is highly recommended as a way to further reduce transmission risk. Proper handwashing and respiratory etiquette are also important measures to keep individuals and our communities healthy.

▪ Workers must be at least 8 years old to work behind the counter and at least 16 in the kitchen.



- In return for volunteering in the food stand, workers age 8 to adult will be given 1 food coupon for \$6.50 after the completion of a 4 hour shift**. All food needs to be eaten at outside tables, not behind the counter or in the kitchen during your shift. **OR -- if someone is only able to work a 2 hour shift, they will be able to get one single item from the menu at the end of their 2 hour shift.

Working a split shift is acceptable (for example, if you work 12-2, need to leave, and come back to work 4-6 for a total of 4 hours). However, individuals cannot redeem the one menu item after working 2 hours and then come back and work 2 more hours to also redeem the full meal.



- If you work more than 4 hours, you can receive the equivalent food offerings listed above (6 hours would be a \$6.50 coupon and one single menu item; 8 hours would be 2 coupons).

Be attentive and concentrate on the customers – this helps to remember to give the change, give the correct order to the correct person, and see who is next in line for ordering.

If you need to check your cell phone for messages, etc., that is ok, but please concentrate on your role in the food stand more than your cell phone.

- Do your best to keep orders straight and provide service to customers in the order they placed their food orders.
- Workers are to write out all orders. The committee is continuing with the number system to assist in getting food to the customers. Each customer will receive a number and that number will need to be written on the top of the order slip.
- Please stay in your assigned areas. Keep counters clean at all times. Do not sit on the counters.
- One cashier/leader per shift will be in charge of adding up amounts on order slips and making change!
- Members and leaders can talk while working at the front counter when you are not busy; but remember to face the counter so you can see when someone approaches.
- Speak loudly and clearly to the customers and to the people in the back filling orders.
- Be polite to both the customers and those working with you. Always THANK customers for their purchases.
- It is the responsibility of the closing shift to stay and help with clean up. Depending on how busy you are, the grill could go off prior to completely closing the stand and clean up could begin while still waiting on customers.
- Non 4-H youth members cannot work in the food stand due to insurance coverage.
- Parents who are not registered leaders can work during a shift as long as there are other certified leaders in attendance. They will be covered by some accident insurance, but not liability insurance.
- Remember if any tips are given, they need to go in the labeled tip container.

