



## UW-MADISON EXTENSION

TO: Wisconsin Youth (9-12 Grades)  
FROM: CWF-PI Program Development Team  
DATE: June 16, 2020  
RE: 2021 Citizenship Washington Focus Presidential Inauguration (CWF-PI) Program

Our nation is in the midst of an election year and **YOU** have the opportunity to engage and learn more about the election process, the Executive Branch and the Office of Presidency. Participating in CWF-PI will not only provide YOU with the unique and special opportunity to participate in the 2021 Inauguration, but it will also involve a comprehensive civic leadership experience in the months leading up to the Election and Inauguration.

If you are interested in further developing your leadership skills and becoming more civically engaged, take time to apply **TODAY** for the 2021 Citizenship Washington Focus Presidential Inauguration (CWF-PI) Program. CWF-PI is limited to 54 youth participants and participation will be based on the completed application and state-wide representation. ***This experience is not limited to 4-H Members. If you know of a young leader (grades 9-12 - 2020-2021 School Year) who would be interested in engaging in a civic leadership experience, please pass the registration information along and encourage them to apply.***

Registration is a **two-step process**, interested youth leaders must complete the Google Form Application, which includes creating a short 2-3 minute video on why they are interested in participating in CWF-PI and what skills and experiences they will bring to the experience. Two completed recommendation forms are required. One from a teacher, 4-H Leader, or other community member; and one Reference Form from their 4-H Educator or Community Youth Development Educator.

1. Apply for CWF-PI in the Google Form (<https://forms.gle/gznZv9En8kwe1mVYA>) Applications will be available today, **June 16, and are due on June 30**. Applications will be reviewed by Extension Staff, History Teachers/Community Volunteers and previous participants after June 30. Participants will be notified of the status of their application by August 1.
2. **National Code of Conduct and Media Release forms** will be mailed participants by August 1 with a confirmation letter. Selected applicants will need to return signed forms postmarked no later than Saturday, **August 15, 2020** to the State 4-H Youth Development Office. Your prompt response is required to ensure your participation.

**Cost:** The cost for CWF-PI will be *approximately* \$1,600 per person and will include costs of the program, transportation, meals and lodging (the total will be determined as soon as transportation costs are confirmed.) It is up to participants to work with their county Extension Office to determine just how much of this cost you will personally be responsible for paying. Statewide scholarship applications are available at: <https://fyi.extension.wisc.edu/wi4hedopp/statewide-scholarships-new/>. Participants will be invoiced in August (deposit due August 30) and September (balance due Oct. 15).

**CWF-PI Cancellation Policy:** If written cancellation to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu) is received prior to 4 p.m. August 15, there will be no financial penalty. If participants cancel after 4 p.m. August 15, they will be responsible for the entire program cost for your reservation if a substitute delegate cannot be identified. Cancellation must be sent **in writing (by e-mail or regular mail)** to your County 4-H Office and the State 4-H Office.

***We also want to acknowledge that we are in the midst of unprecedented times with COVID-19. We are moving ahead with plans and we recognize that the program may change and/or need to be adapted due to COVID-19 restrictions. Our staff will continue to monitor the situation and communicate with participants regarding any program changes, adaptations and/or cancellations.***

**Travel:** Delegates will travel by commercial airline with 4-H Adult Advisors to Washington, D.C. Departure airports will be Milwaukee and Minneapolis. In some cases, participants may be able to carpool with other delegates to the departure/return airport; otherwise you will be responsible for your own transportation to your departure location.

**For more information,** visit <https://fyi.extension.wisc.edu/wi4hedopp/citizenship-washington-focus-presidential-inauguration/> or <https://4-h.org/parents/presidential-inauguration/>. If you have questions about CWF Presidential Inauguration 2021, please contact your county 4-H Educator or call the State 4-H Youth Development office at (608) 262-1557 or (608) 263-5971.

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# 2021 CITIZENSHIP WASHINGTON FOCUS (CWF)

## Presidential Inauguration Information & Registration



Wisconsin Youth (Grades 9-12 - 2020-2021 School Year), Parents & Staff, please review the attached program information and mark the following important reminders on your calendar.

### Deadlines and Important Dates to Remember

<b>June 16-30</b>	<b>Apply for Citizenship Washington Focus Presidential Inauguration (CWF-PI) online:</b> <a href="https://forms.gle/mq8Bt8rKwijDyngH7">https://forms.gle/mq8Bt8rKwijDyngH7</a> <b>Opens 4:00 p.m. June 16, closes 11:59 p.m. June 30</b>
August 1	Watch for Acceptance Letter including Nat'l. Code of Conduct & Media Release Forms
<b>August 15</b>	<b>Postmark Deadline for Required Forms and Program Cancellations;</b> Registration is not complete until the State 4-H Office receives Forms.
<b>September 15</b>	<b>Postmark Deadline for \$800 Deposit</b> due to your State 4-H Office
September	Program Preparation - Team Connect #1 via Zoom - Required Participation
October	Program Preparation - Team Connect #2 via Zoom - Required Participation
October 15	Watch for a final letter including travel details, final invoice, and Health Update Form. (Bring completed form to airport to give to your Advisor.)
November	Program Preparation - Team Connect #3 via Zoom - Required Participation
<b>December 1</b>	<b>Postmark Deadline for Balance of Fees</b> due to State 4-H Office
December	Program Preparation - Team Connect #4 - Orientation - Required Participation
<b>Jan 17-21, 2021</b>	<b>TENTATIVE CWF Presidential Inauguration Program</b> (Includes Travel Dates)

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# WI 4-H YOUTH DEVELOPMENT

## 2021 Citizenship Washington Focus (CWF)

### Presidential Inauguration Program



UW-MADISON EXTENSION

**WHAT?** Wisconsin youth are invited to participate in this life-changing citizenship experience from the comfort of their own homes and in Washington, DC. This educational opportunity is an all-encompassing opportunity with pre and post educational components in addition to an incredible out of state experience. Through virtual and hands-on workshops; speakers; field trips to national memorials, historical sites, and museums; and experiencing the Presidential Inauguration Day Events. Participants will learn the importance of social responsibility and a deeper understanding of the Democratic Process and especially the Executive Branch. Those selected to represent WI will have an opportunity to better understand the history of the Presidency, the election process, and the role of the press, participants will discover the intricacies of the Executive Branch and careers in politics, and practice their role in citizenship through service, civic education, and engagement.

**WHEN?** Tentative Departure will be on Sunday, Jan. 17, 2021 with return to Wisconsin on Thursday, Jan. 21, 2021. Required Pre and Post Program Educational Programming and Orientation; monthly leading up to experience and two weeks following the experience. Invoices, details, and a Participant Guide will be sent via email.

**WHERE?** Pre and Post Travel Experiences will take place via Zoom or at a Central Regional Location. The On-Site Educational Programming and Lodging will take place at the National 4-H Center, Chevy Chase, MD and nearby Washington D.C. Sites. Participants will fly round trip on commercial airlines between Milwaukee or Minneapolis and Washington, D.C. Return sites are the same. National 4-H Council will be responsible for transportation within the Washington D.C. Area.

**WHO?** There are fifty-four (54) spaces reserved for Wisconsin youth grades 9-12 (as of Jan. 1, 2021). There will be one adult advisor per ten youth. Adult Advisors will be involved in the pre travel educational experience and will accompany the youth from each airport and throughout the program.

**HOW MUCH?** Tentative registration fees are approximately \$1,600 including round trip flight between Minneapolis or Milwaukee and Washington D.C., educational programming, four nights lodging, most meals, transportation during the program. Final cost is dependent on airfare and will be announced in August. Please contact your county 4-H Youth Development office regarding possible financial assistance/scholarship support. The remaining amount is the responsibility of the delegate and his/her family. Those whose written cancellations received prior to 4:00 p.m., August 15 to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu) will have no financial penalty. For cancellations received after 4 p.m. August 15, full registration fees will be assessed. Medical emergencies will be considered for partial refund on a case by case basis. Same-gender substitutions might be possible. Invoices will be mailed to parents in August for \$800 due September 15 and in August for the balance which will be due December 1. Payments should be written payable to UW-Madison Division of Extension. Check with your local educator on your county's payment process, including scholarships.

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**HOW:** Registrations for Citizenship Washington Focus Presidential Inauguration 2021 will be accepted and reviewed by WI 4-H Staff, Volunteers and Community Members. Ideally there will be equal representation across regions of the state. Applications will go through Google Forms and will **open at 4:00 p.m. June 16, and close at 11:59 pm June 30**. Online registration procedures are included in this registration packet. All registered youth will be notified by August 1. **Youth will be asked to register and complete a Health Form in 4H Online after October 1.**

**PROGRAM DESCRIPTION:** The purpose of the Citizenship Washington Focus Presidential Inauguration (CWF PI) Program is for 9-12 graders to gain leadership skills and learn about government processes through hands-on activities, workshops, large group discussions, tours, experiencing at the Presidential Inauguration, and youth networking time. The event is held at the National 4-H Center in Chevy Chase, MD (<http://www.4hcenter.org/>). Participants depart home on a Sunday, are away for five days, returning Thursday. (Adult Advisors are active 4-H staff; the ratio of youth participants to adults is 10:1. Participants will spend most of their time under the direct supervision of college age trained Program Assistants and adult leaders. The health coordinator will be First Aid, CPR and Mental Health First Aid Certified. Conference Center lodging will be provided with multiple youth of same gender in rooms with bunk beds and use a dorm restroom with private showers. To the best of our ability, Adult Advisors will be assigned to rooms on the same floors as their assigned delegates. Participants will eat in public cafeterias, fast food or other restaurants. Meals are prepared in large industrial or restaurant kitchens so individual meal accommodations may not be possible. During the conference, adults and youth will participate in large group activities which may involve any of the following: discussion, writing, reading aloud; role plays or skits, running, dancing, climbing stairs, standing or sitting for long periods, or having personal contact with other participants; they will walk distances of several miles on sidewalks during off site excursions; they will ride motor coaches round trip from Wisconsin and to off-site locations several miles away from the conference center; and may do physical activities such as hiking short distances over steep terrain.

**PARENTS/GUARDIANS:** Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. If you need an interpreter, materials in alternate formats or other accommodations to access this program, activity or service, please contact Educational Program Specialist, Amber Rehberg at [amber.rehberg@wisc.edu](mailto:amber.rehberg@wisc.edu) or 608.294.8131 as soon as possible preceding the scheduled event so that proper arrangements can be made in a timely fashion. Note that meals are prepared in institutional kitchens where cross contamination of nut, wheat, or other food product residue could occur, making it impossible to guarantee certain food-allergen-free meals. All requests are kept confidential.



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