



Summer Affirmative Action Internship Program (SAAIP):



Waupaca County UW-Extension "Building Bridges"
Latino/Hispanic Community Outreach Intern

Waupaca County UW-Extension
811 Harding Street
Waupaca WI 54981
Phone: 7154-258-6230

Start date: early/mid-June (flexible)

Duration: 8-10 weeks (flexible)

Hours per week: 20-35 (depending on part or full-time)

Estimated pay: \$2500-\$4000 (depending on part or full-time)

Overview of SAAIP:

SAAIP internships are open to students who are enrolled in an accredited post-secondary institution for summer or fall 2016. Additionally, SAAIP interns must reside and/or attend school within the state of Wisconsin. Internships may be eligible for college credit. However, this determination is made by the student intern's home campus, and the request must be initiated by the student.

Overview of Waupaca County UW-Extension internship:

The Waupaca County UW-Extension office is looking for an intern to work on an exciting new project. Waupaca County's Latino/Hispanic population has grown significantly in the past 10+ years. Waupaca County UW-Extension's "Building Bridges across Communities" aims to support a community effort to understand and meet the needs of the Latino/Hispanic population, identify and empower leaders within the Latino/Hispanic community, and to leverage the talent and expertise of existing groups/events to host collaborative events celebrating the richness of culture.

The student intern will be a key player in helping us reach our goals through research, application and community outreach:

1. Strengthen relationships by building trust between family-serving agencies and the Latino/Hispanic community
2. Understand families' needs and increase awareness/use of resources for family-centered and youth opportunities
3. Empower Latino/Hispanic population with skills to become leaders in the community

This internship is an excellent fit for many students including, but not limited to those with a background in communications, marketing, psychology, sociology, family life/human development, social work, education, and Spanish.

Intern responsibilities may include the following tasks:

- Conduct literature reviews, informal interviews and share findings with the team
- Collect data as part of a state-wide effort to understand needs of the Latino/Hispanic population in collaboration with the UW-Extension School for Workers. This may include driving to area farms, family-serving agencies, and community events.
- Create an asset map of the county's resources available for Spanish speakers in the community
- Lead activities to celebrate culture in the county for children and families
- Create attractive promotional materials to engage the community in project goals
- Post on social media and websites support for Spanish-speakers in the county
- Participate in regular community meetings and check-ins with the internship supervisor

Required Knowledge

- Interest in culture, leadership and desire to work with underserved and underrepresented audiences
- Familiar with MS Word, Excel, PowerPoint, and Publisher or willing to learn
- Reliable transportation and flexibility with scheduling is necessary
- Comfort and experience with large and small groups

Preferred Knowledge and Skills

- The ability to speak, write and read Spanish fluently
- Documented experience in building relationships in the community
- Understanding of Latino/Hispanic culture
- Research experience

DEADLINE IS MARCH 4TH 2016

Application procedure:

1. Send 1) cover letter; 2) names and contact information of three references and 3) resume *via email* to:

Sandy Liang
Waupaca County Family Living Educator
UW-Extension
sandy.liang@ces.uwex.edu

2. If you are being considered as final candidate, we will ask for a Student Status Verification form completed by your school's advisor or Registrar's Office.
3. A review of the SAAIP application will be conducted to see if you are eligible for the SAAIP and to verify that all the requested information is completed.
4. We will begin interviewing candidates in late March/April 2016. The process may take as long as 3 weeks before an internship is offered.

For more information:

SAAIP Website: <http://oser.state.wi.us/category.asp?linkcatid=342>
Waupaca County UW-Extension: <http://waupaca.uwex.edu/>
UW-Cooperative Extension: <http://www.uwex.edu/about/cooperative.html>

For questions:

Email sandy.liang@ces.uwex.edu or call 715-258-6225